

Working Kitas Check Lists	0/24 completed	
	✓	Task
☐		Passport
☐		Photo
☐		CV
☐		Travel Itinerary
☐		Bank Statement 3 Months prior submission visa, min 2000 USD
☐		Address in Indonesia
☐		Valid Personal Insurance
☐		Reference Letter
☐		Certificate Diploma
☐		Applicant Job Description
☐		ID Card (KTP) TKI Pendamping (Depends on the Position)
☐		ID Card (KTP) TKI HR Manager
☐		BPJS Ketenagakerjaan
☐		WLKP
☐		Company Structure
☐		Updated AHU
☐		Updated Company Deed
☐		SK Kemenkumham
☐		NIB
☐		Sertifikat Standard
☐		NPWP
☐		Signed Draft Letter
☐		TKA Online Account
☐		Molina Account